

ITEC 7410: Action/Evaluation Plan

Name: Alyssa Sills

Semester: Spring 2019

Goal: Skilled Teachers <i>[During the 2019-2020 school year the teachers will become more knowledgeable of the technology standards and get comfortable using technology by attending professional development about technology (SOAR University).</i>			
Evaluation Method: <ul style="list-style-type: none"> • Teacher Surveys • SOAR University ‘Homework’ plan a lesson based on what was learned and use it in the classroom- discussed at next class. 		Success Indicator: 90% of teachers will indicate through the survey that the professional development has helped them become knowledgeable of the technology standards 90% of teachers will turn in evidence of technology lessons used in their classrooms.	
Strategies	Timeline	Budget/Funding Source	Person(s) Responsible
One teacher from each grade level will be on the technology team. This teacher will teach the technology lessons during SOAR University based on the technology standards from ISTE.	SOAR University sessions will be held once a month on a Tuesday morning at 7:45AM.	Due to the fact that the technology planning is held during school hours this will not cost any additional funding. Teachers on the technology team are already knowledgeable enough to teach the SOAR University Sessions.	Administration will schedule Soar University Sessions
Teachers will learn about one of the ISTE standards per session (once a month) as well as one way to implement technology in their classroom.	Teachers will have until the next SOAR University session to implement the technology learned.	Teachers will be incentivized to attend sessions and do homework by getting free jeans passes and leggings passes.	Teachers will be responsible for attending sessions and implementing technology in the classroom.
Once they have learned about the standard and the implementation the teachers will have ‘homework’ to implement that technology and provide evidence of implementation during the next class. They will also fill out a	The technology team will meet once a month- the week before SOAR University to plan their technology lesson.		The Local School Technology Coordinator will set up meeting times and the technology representative from each grade level will be responsible for the lesson content.

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<p>survey about the usefulness and knowledge that they learning during the session.</p>			
<p>Goal: <i>Instructional Change</i> <i>[During the 2019-2020 school year, teachers will use technology to implement authentic learning through real- life scenarios and global communication.</i></p>			
<p>Evaluation Method: Lesson plan submissions Evaluation by administration</p>		<p>Success Indicator: 90% of teachers will use technology in their classroom to teach using real-life scenarios and communicate with experts in the community and globally- related to content standards.</p>	
Strategies	Timeline	Budget/Funding Source	Person(s) Responsible
<p>Teachers will learn to use technology during SOAR University Sessions and then use it to have students do authentic tasks instead of only doing drill and kill exercises with technology</p>	<p>Teachers will attend sessions once a month to learn about technology that will have students doing authentic tasks in the classroom.</p>	<p>Because SOAR University is offered during normal school hours there is no funding required.</p>	<p>Teachers will attend SOAR University sessions to learn about authentic tasks</p> <p>Administration will schedule meetings</p> <p>Technology team members will teach classes.</p> <p>The Local School Technology Coordinator will help with lessons for SOAR University sessions.</p>
<p>Teachers will also use technology learned in SOAR University to teach students communication skills that are related to content standards by having students communicate with experts in the field they are studying. Global communication</p>	<p>Teachers will attend sessions once a month to learn about technology that will help them communicate with experts- google docs, video conferencing, and social media.</p>	<p>Teachers will use technology that is already purchased by the school and SOAR University classes require no additional funding.</p>	<p>Teachers will attend SOAR University sessions to learn about global communication</p> <p>Administration will schedule meetings</p> <p>Technology team members will teach classes.</p>

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is part of the ISTE Standards for Students.			The Local School Technology Coordinator will help with lessons for SOAR University sessions.
One teacher from each grade level that is on the technology team will attend professional development provided by the county that relates to technology to stay abreast on new technologies that are to be used in classrooms.	Around 10 classes a semester are offered for teachers to learn about technology. Teachers on the technology team will be required to attend 2 trainings a semester to learn about new technology.	Gwinnett County Schools offers free technology classes for teachers to learn. Teachers will sign up for training for free on PD Online through Gwinnett County Schools.	Technology team members will be responsible for signing up and attending technology sessions The Local School Technology Coordinator will be responsible for logging hours for technology sessions and sending out information on how to sign up.

Goal: Student Focused

[During the 2019-2020 school year students will learn about digital citizenship- how to be a good digital citizen, digital footprints, and cyberbullying]

Evaluation Method: Lesson plan submissions Evaluation by administration		Success Indicator: 90% of teachers will submit 3 lessons on digital citizenship that will be implemented within the first two months of school.	
Strategies	Timeline	Budget/Funding Source	Person(s) Responsible
Teachers will attend a digital citizenship meeting at the beginning of the school year during pre-planning to learn about being a good digital citizen, digital footprints, and cyberbullying.	There will be one group meeting at the beginning of the school year during pre-planning that is mandatory for all teachers to attend.	Cost of digital citizenship presenter- Could be no cost if eClass Coordinator from the county or Local School Technology Coordinator is able to run the training meeting. No extra funding for teachers due to the fact it is during contract hours.	Local School Technology Coordinator, Administration, and eClass Specialist from the county will provide a presenter. Teachers will attend the pre-planning meeting
During SOAR University sessions the	Once a month SOAR University Sessions-	Because SOAR University is offered	Local School Technology

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lead teachers will incorporate ideas on how digital citizenship could be added into each technology lesson taught to students.	7:45 on a Tuesday morning.	during normal school hours there is no funding required.	Coordinator helps with SOAR University Administration will plan meeting schedule Teachers will attend training.
Each grade level jointly will create lessons that focus on digital citizenship, digital footprints, and cyberbullying to teach in the class- help from the technology coordinator, and technology team will be provided if needed	These lessons will be taught to the students by the end of September so students are ready to use technology throughout the school year. Teachers should turn in their lessons before implementation.	Teachers will use contract hour planning time to create lessons so no extra funding is necessary.	Local School Technology Coordinator and administration will help with lessons as well as check plans Administration will do walkthroughs during technology lessons

Goal: Diversity Considerations

[During the 2019-2020 school year, the school will provide an environment that will provide more learning opportunities that will support low SES and female students in technology education.]

Evaluation Method: Parent and Student surveys	Success Indicator: 75% of parents of students with free and reduced lunch will indicate through a survey that they have more opportunities for their student to use technology 75% of female students will indicate that they have opportunities to learn more about technology and that they feel they could enter a technology field.		
Strategies	Timeline	Budget/Funding Source	Person(s) Responsible
Teachers will be led by the Local School Technology Coordinator to write grants for technology to get 1:1 devices for student use at school and PTA will have events that will specifically raise	By the end of the 2019-2020 school year the school will have 1:1 devices for students to use at school and at home.	Teachers will raise funds through grants (one per grade level) and PTA will schedule a school carnival that will be to raise money to buy more devices.	Teachers will write grants with the support of the technology coordinator PTA will plan a school carnival Parents are responsible for attendance

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<p>money to move toward 1:1 devices for students.</p>			
<p>Twice a month on Thursday teachers will have an assigned day of the month that they will stay until 5:30 to monitor an after school technology session where students that do not have devices at home can come and use a computer at the school.</p>	<p>Every other Thursday students can use the lab to do online work.</p> <p>Teachers will be on a rotating schedule to supervise the session.</p>	<p>Teachers will get a stipend of \$25 dollars for their time in the technology session. Two teachers will attend each session- twice a month for the school year. The school will need \$500 a school year to pay teachers which will come out of the technology budget.</p>	<p>Administration to allocate funds</p> <p>Payroll to add the stipend</p> <p>Local School Technology Coordinator will plan the sessions.</p>
<p>The school has a career day and clubs every year. On Career Day the counselor will ensure that at least 3 of the presenters are women in the technology field so that female students will be able to see what they can aspire to be. During the club's rotation there will be a club provided to female students called –Girls Coding so female students can learn about technology and become more interested. This will be led by a female teacher.</p>	<p>Career Day is once a year for all students.</p> <p>Girls Coding will be on Wednesday morning: 7:45-8:15.</p>	<p>There is no extra cost for career day because female presenters will be volunteers.</p> <p>Clubs are offered through the school by teachers on a volunteer basis and teachers do not get paid extra for clubs- they are provided during contract hours so there will be no additional funding for teachers. Teachers receive incentives for doing clubs because they do not have to attend other events outside of hours if they do a club.</p>	<p>Counselor and Local School Technology Coordinator will set up Career Day presenters.</p> <p>One female teacher will volunteer to teach girls coding (STEM Specials Teacher).</p>
<p>Goal: School Related <i>[During the 2019-2020 school year, a shared vision for technology will be created and implemented.]</i></p>			
<p>Evaluation Method: Lesson plan submissions</p>		<p>Success Indicator:</p>	

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Administration evaluation of shared vision implementation		90% of teachers will submit lessons that relate to 2 or more areas of the shared vision for technology for the school	
Strategies	Timeline	Budget/Funding Source	Person(s) Responsible
The technology team will not only consist of teachers from each grade level but stakeholders for the school.	<p>The team will be created by the first day of school for the 2019-2020 school year.</p> <p>The team will meet once a month after school on Tuesdays.</p>	No funding needed.	<p>Administration will select stakeholders for the technology team and provide a space for meeting.</p> <p>The Local School Technology Coordinator will Organize the meetings.</p> <p>Team members will attend and provide their thoughts at the meetings.</p>
The Technology team will create a Shared Vision that addresses Technology for the school.	The Shared Vision will be created within the first 4 months of school- completed by November 2019.	No funding needed.	<p>Administration and Stakeholders will create the vision and attend the meeting.</p> <p>The Local School Technology Coordinator will Organize the meetings and draft the shared vision after discussions of areas.</p>
Teachers will attend a school wide meeting about the shared technology vision areas and then create and implement lessons that go along with the 2 or more of the areas in the vision.	The school wide meeting will be in December 2019 and be led by the Technology Team. Teachers should submit lesson plans that relate to the vision starting in January 2020.	No funding needed because the meeting is during normal school hours.	<p>The Local School Technology Coordinator and Stakeholders will run the meeting</p> <p>Administration will set a date and time</p>

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			Teachers will attend the meeting and implement the vision.
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References

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